MLS LISTING CHANGE FORM/CONTRACT AMENDMENT

This form modifies the signed Listing Agreement or Non-Agent Service Agreement on file. All other terms and conditions of the original agreement remain unchanged and in full force and effect, except as agreed upon in writing by the parties concerned. Any changes to the original text of this form must be initialed by both parties to become part of this agreement.

Property Address, City & State: _____

Listing Number: _____ Your Name: _____

IMPORTANT: If your file is not in compliance with State law which requires we have a copy of your completed Property Disclosures on file in our office, your change request cannot be processed until we receive a copy of the required form.
_My property is listed in a 2nd MLS, has a destination website, or other listing that should also be updated: _____

__ (1) PRICE CHANGE. Listing price is changed from $ _____ to $ _____
__ (2) EXTEND EXPIRATION DATE. Expiration date is extended to: __ __ / __ __ / __ __ __ __ and Owner authorizes charge of $_____ charged to credit card that seller will call in.
__ (3) ACCEPTED OFFER. Please fax in Buyer and Seller signed Purchase Agreement, all addenda, disclosures and call or email to notify Broker IMMEDIATELY. Accepted Offer Date: __ __ / __ __ / __ __ __ __
__ (4) TEMPORARILY NOT AVAILABLE. Showings of property should be discontinued-An offer has not been accepted. Listing will be set to an unavailable status if such a status is allowed in the MLS, otherwise seller may need to be tell inquiries that property is unavailable for showing. Maryland/MRIS listings may not use this status for more than 15 days.
__ (5)CANCEL/WITHDRAW MLS LISTING. The terms and/or conditions of the Listing Contract are modified as follows: Listing will be changed to cancelled status within the MLS according to MLS rules. Seller releases broker from any and all liability for the listing. Seller understands that this status change may not remove liability for a commission rightfully due to a buyer agent who has procured a buyer for the property. The seller hereby attests that they have not found a buyer/tenant and are not withdrawing the listing in an attempt to cut out a buyer agent from a transaction. Seller attests that they have received a copy of this amendment with their signature below. Broker hereby gives permission for any other broker selected by the seller to list the property. All other terms of the Listing Contract shall remain the same.
IMPORTANT NOTE: If you are not entering into another listing agreement with a broker, make sure you require any buyer to use the "Buyer No Agent Statement" form as part of any offer to avoid the possibility that you will be required to pay a commission on a buyer procured by an agent during the protection period (usually 6 months) as found in the listing agreement you signed. The Buyer No Agent Statement can be found at www.buyself.com/buyernoagent.pdf.

__ (6) COMMISSION. Offered to Buyer's Agent & Buyer Facilitator changed from _____% to _____%.
__ (7) SQUARE FOOTAGE CHANGE. Changed from _____ SQ. FT. to _____SQ. FT.
__ (8) STATUS CHANGE To Active (from a Temporarily Not Available or Pending status).
__ (9) OTHER CHANGES:
_____

_____

NOTE: If married Both Spouses Need to Sign change form before change can be processed.

Owner signature: _____ Date: _____

Owner signature: _____ Date: _____

Agent/Broker signature: _____Date: _____

Confirmation of this change should be emailed to: _____

For Office Use Only	MLS System
DW:	Disc on File/2 signatures:
Date Rec'd & confirmed:	D & C(email change to customer)
Fax to MLS: Flyer:	Completed by: Date: